

**BOGOTA BOARD OF EDUCATION  
BOGOTA, NEW JERSEY  
REGULAR MEETING  
JUNE 19, 2018**

**CALL TO ORDER** by Mrs. Kohles, Board President at 7:01 p.m.

**FLAG SALUTE**

**OPEN PUBLIC MEETING ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.*

**ROLL CALL** by Mr. Evcil, Board Secretary at 7:01 p.m.

Members Present: Mrs. Devore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles.

Members Absent: None.

Also Present: Dr. Varcadipane, Interim Superintendent, Mr. Evcil, SBA/BS, Nathanya Simon, Board Attorney and Elizabeth Ruiz, Assistant BS.

Absent: None.

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

Mr. Moore moved, seconded by Mrs. Lewis, a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

None.

Mr. Moore moved, seconded by Mrs. Miller, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

**Superintendent's Report**

Mr. Moore moved, seconded by Mrs. Lewis, a motion to dispense with the regular order of business to present awards to retirees and teacher of the year. Motion unanimously approved by a voice call vote.

Dr. Varcadipane and Mrs. Kohles presented the awards and recognized "Teachers of the Year" Thomas Hughes, Bogota Jr./Sr. High School, Kelly Jones, Lillian M. Steen Elementary School and Patricia Miraldi, E. Roy Bixby Elementary School, as well as the retirees, Patricia Petrisino, Guidance

Counselor, John J. Mahoney, Business Teacher/Basketball Coach and Theresa Ciccone, Physical Education Teacher.

Dr. Varcadipane and Mrs. Kohles also recognized E. Roy Bixby Elementary School staff for being ranked by NJDOE as 43<sup>rd</sup> out of 50 top elementary school in State of New Jersey.

Mr. Moore moved, seconded by Mr. Severino, a motion to recess for fifteen minutes. Motion unanimously approved by voice call vote at 7:11 p.m.

Mr. Moore moved, seconded by Mrs. Miller, a motion to reopen the regular meeting. Motion unanimously approved by a voice call vote at 7:26 p.m.

### MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

**May 1, 2018 Work/Session Action Meeting – Open**  
**May 1, 2018 Work/Session Action Meeting – Closed**  
**May 15, 2018 Regular Meeting – Open**

Mr. Moore moved, seconded by Ms. Montgomery a motion for the approval of the minutes as submitted for the May 1, 2018 Work/Session Action Meeting – Open, May 1, 2018 Work/Session Action Meeting – Closed, and as amended for the May 15, 2018 Regular Meeting – Open. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Mr. McHale voted yes for May 1, 2018 Work/Session Action Meeting – Open & Closed, abstained on the May 15, 2018 Regular Meeting – Open. Motion carried.

### EDUCATION

#### **Approval of Professional Conferences**

**6-19-18-01 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

<b>Name</b>	<b>Description</b>	<b>Location</b>	<b>Date</b>	<b>Amount</b>
Jill Connolly	Realtime Training	Saddle Brook, NJ	6/7/18	None
Brittany Yodice	Foundations Training	Saddle Brook, NJ	7/26/18	\$289
Lorrie Nichols	Reader's Workshop Training	Teachers College Columbia University, NY	8/6/18 & 8/10/18	\$850
Nicole Stols	NGSS Why the Bees Have Gone Missing	Montclair, NJ	8/15/18	\$150

#### **Approval of Field Trips**

**6-19-18-02 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following field trips.

<b>Date</b>	<b>Staff Members</b>	<b>Grade</b>	<b>Location</b>	<b>Cost of Trip</b>
5/24/18	Brad DiRupo Monica Garcia Shannon Raftery	Drivers Ed Students	U Got Brains Competition, Great Adventure Jackson NJ	None

### Approval of HIB

**6-19-18-03 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Jr./Sr. High School	17-18 #3	Intentional (without hate speech) and designed to harass, intimidate, or bully	1 Day out of school suspension Counseling on the alternative to physical contact
Jr./Sr. High School	17-18 #4	Non-HIB	None

### Approval of Out of District Placement

**6-19-18-04 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of the following students at Ridgefield Park Public Schools at a contractual rate of \$68,666.40 per student for the 2018/2019 school year at the following contractual rates (includes transportation and extended school year):

Student #25891  
Student #10945  
Student #26605

### Approval of Out of District Placement

**6-19-18-05 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of the following students at South Bergen Jointure Commission (SBJC) for the 2018/2019 school year at the following contractual rates. This includes extended school year.

Student #24128      \$72,600  
Student #26291      \$72,600  
Student #10905      \$62,450

**BE IT FURTHER RESOLVED, that**, upon the recommendation of the Superintendent of Schools, the Board approves the cost of a one to one aide for Student #24128 for the 2018/2019 school year at the contractual rate of \$42,000.

### Approval of Out of District Placement

**6-19-18-06 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of the following students at Ridgefield Public Schools for the 2018/2019 school year at the following contractual rates:

Student #26997      \$61,000.00 (Includes extended school year.)  
Student #25959      \$61,000.00 (Includes extended school year.)  
Student #25182      \$39,593.00 (No extended school year.)  
Student #26057      \$45,800.00 (Includes extended school year.)

**Approval of Out of District Placement**

**6-19-18-07 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of the following students at Bergen County Technical High School (Paramus) for the 2018/2019 school year at a contractual rate of \$27,000.00 per student:

Student #23760

Student #25304

Student #26501

Student #25331

Student #25333

Student #25194

Student #10946

**Approval of Out of District Placement**

**6-19-18-08 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of the following students at BCSS Washington South for the 2018/2019 school year at a contractual rate of \$82,620.00 per student.

Student #11032

Student #27478

Student #11030

**Approval of Out of District Placement**

**6-19-18-09 BE IT FURTHER RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the cost of a one to one aide for the following Students for the school year 2018/2019 at the contractual rate of \$52,000 per student:

Student #11032

Student #27478

**Approval of Out of District Placement**

**6-19-18-10 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #26907 at BCSS Washington Emerson for the 2018/2019 school year at a contractual rate of \$82,620.00.

**Approval of Out of District Placement**

**6-19-18-11 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #27206 at BCSS-HIP C/O Highlands for the 2018/2019 school year at a contractual rate of \$76,860.00.

**Approval of Out of District Placement**

**6-19-18-12 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #25475 at BCSS Visions for the 2018/2019 school year at a contractual rate of \$60,660.00.

#### **Approval of Out of District Placement**

**6-19-18-13 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #10954 at BCSS Venture for the 2018/2019 school year at a contractual rate of \$90,540.00.

#### **Approval of Out of District Placement**

**6-19-18-14 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of the following students at BCSS extended school year program at the following contractual rates:

Student #10954	Venture	\$13,850
Student #11030	Washington South	\$ 7,800
Student #11032	Washington South	\$ 7,800
Student #26907	Washington Emerson	\$ 7,800
Student #27206	HIP C/O Highlands	\$ 5,300
Student #27478	Washington South	\$ 7,800

**BE IT FURTHER RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the provision of a 1:1 aide for following students during the 2018/2019 ESY program at a contractual rate of \$7,500 per student.

Student #11032  
Student #27478

#### **Approval of Out of District Placement**

**6-19-18-15 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #25191 at Academy 360-Lower School for the 2018/2019 school year at a contractual rate of \$75,323.15. This includes extended school year.

**BE IT FURTHER RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the cost of a one to one aide for Student #25191 for the school year 2018/2019 at the contractual rate of \$29,725.

#### **Approval of Out of District Placement**

**6-19-18-16 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #10953 at Benway School for the 2018/2019 school year at a contractual rate of \$76,380.88. This includes extended school year.

#### **Approval of Out of District Placement**

**6-19-18-17 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #26974 at The Children's Therapy Center for the 2018/2019 school year at a contractual rate of \$85,490. This includes extended school year.

**BE IT FUTHER RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Bayada Home Health Care to provide a 1:1 nurse for Student #26974 for the 2018/2019 school year at a contractual rate of \$45 an hour for an LPN and \$52 an hour for an RN, not to exceed \$66,000.

**Approval of Out of District Placement**

**6-19-18-18 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #25083 at Barnstable Academy for the 2018/2019 school year at a contractual rate of \$51,550.

**Approval of Out of District Placement**

**6-19-18-19 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #26371 at the Windsor Learning Center for the 2018/2019 school year at a contractual rate of \$55,800. No extended school year.

**Approval of Out of District Placement**

**6-19-18-20 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #11088 at the Windsor Learning Center for the 2018/2019 school year at a contractual rate of \$65,100. This includes extended school year. State of New Jersey fiscally responsible.

**Approval of Out of District Placement**

**6-19-18-21 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of the following students at the Windsor Bergen Academy for the 2018/2019 school year at a contractual rate of \$64,392.03 per student. This includes extended school year.

Student #11039

Student #10174

**BE IT FURTHER RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the cost of a 1:1 aide for Student #10174 for the school year 2018/2019 at the contractual rate of \$26,835.87.

**Approval of Out of District Placement**

**6-19-18-22 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of the following students at the Holmstead School for the 2018/2019 school year at a contractual rate of \$55,396.80 per student.

Student #25603

Student #27354

**Approval of Out of District Placement**

**6-19-18-23 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #27498 at Sage Day for the 2018/2019 school year at a contractual rate of \$60,300.00.

**BE IT FURTHER RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board approves the extended school year program at Sage Day for Student #27498 at contractual rate of \$3,325.00

**Approval of Out of District Placement**

**6-19-18-24 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #25525 at Windsor Preparatory High School for the 2018/2019 school year at a contractual rate of \$62,817.96. This includes extended school year.

**Approval of Out of District Placement**

**6-19-18-25 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #10487 at Cornerstone Day School for the 2018/2019 school year at a contractual rate of \$84,662.60. This includes extended school year.

**Approval of Out of District Placement**

**6-19-18-26 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #10269 at Lakeview Learning Center for the 2018/2019 school year at the contractual rate of \$95,894.40. This includes extended school year.

**Approval of Home Instruction**

**6-19-18-27 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #10269 from Windsor Learning Center effective May 14, 2018.

**BE IT FURTHER RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves home instruction for student #10269 to be provided by Dianne Kelemen at the BEA contracted rate of \$40 per hour, not to exceed 10 hours per week.

**Approval of Out of District Placement**

**6-19-18-28 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #10269 at Lakeview Learning Center for the remainder of the 2017/2018 school year at the contractual rate of \$7,745.80.

**Approval of 1:1 Aide ESY Program**

**6-19-18-29 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the provision of a 1:1 aide for Student #11032 during the 2017/2018 ESY program at a contractual rate of \$7,000.

**Approval of Home Instruction**

**6-19-18-30 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves home instruction for Student #27576 to be provided by Kristen King at the BEA contracted rate of \$40 per hour, not to exceed 10 hours per week.

**Approval of Home Instruction**

**6-19-18-31 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves home instruction for Student #10859 to be provided by Dianne Kelemen at the BEA contracted rate of \$40 per hour, not to exceed 10 hours per week.

#### **Approval of Extended School Year Program**

**6-19-18-32 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the extended school year program for Student #25083 at Barnstable Academy for the 2018/2019 school year at the contractual rate of \$3,500.

#### **Approval of Hillmar, LLC**

**6-19-18-33 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Hillmar, LLC to conduct six (6) Spanish language evaluations at a rate of \$500 per evaluation and two (2) Arabic evaluations at a rate of \$675 per evaluation for the 2017/2018 school year.

#### **Approval of Dr. Esther Fridman**

**6-19-18-34 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Dr. Esther Fridman to conduct five (5) psychiatric evaluations at a rate of \$625 per evaluation for the 2017/2018 school year.

#### **Approval of Education Services LLC**

**6-19-18-35 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the contracted services of Education Services LLC for CST providers (LDTC, School Psychologist, Social Worker) for coverage of in district CST members during the 2018/2019 school year due to testing demands, summer vacations, maternity leave, sick days, and/or resignation replacements at the following rates, not to exceed \$25,000.

\$485 per diem

\$247.50 per half day

\$395 per Education & Psychological Evaluation

\$350 per Social History Assessment

\$95 Attendance at Meeting

#### **Approval of Education Services LLC**

**6-19-18-36 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the contracted services of Education Services LLC to provide in district speech therapy and evaluations at the following contracted rates for the 2018/2019 school year not to exceed \$155,000.

\$485 per diem

\$247.50 per half day

#### **Approval of Hillmar, LLC**

**6-19-18-37 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Hillmar, LLC to conduct up to 20 bilingual evaluations at a contractual rate of \$500 per Spanish language evaluation and \$675 for all other languages, for the 2018/2019 school year.

#### **Approval of 123 ABA, LLC**

**6-19-18-38 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves 123 ABA, LLC to provide behavioral services, including ABA therapy sessions/Interventions, development of behavioral assessments and plans, observations and



reports, as well as teacher/assistant training and support, at a contractual rate of \$70 per hour for consultation services and \$50 per direct support, not to exceed \$140,000 for the 2018/2019 school year.

#### **Approval of Vision Therapy**

**6-19-18-39 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Lisa, Coniglio, Teacher of the Blind and Visually Impaired to provide vision therapy for Student #26974 at a contractual rate of \$180 per 60 minute session, not to exceed \$8,640 for the 2018/2019 school year.

#### **Approval of Neurological Evaluations**

**6-19-18-40 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following providers to conduct up to 5 Neurological Evaluations at a contractual rate of \$500 per evaluation, not to exceed \$2,500 for the 2018/2019 school year.

Dr. Judy Woo  
Dr. Batul Ladak  
Dr. Michael Katz

#### **Approval of Psychiatric Evaluations**

**6-19-18-41 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Dr. Esther Fridman to conduct up to 18 Psychiatric Evaluations at a contractual rate of \$625 per evaluation, not to exceed \$11,250 for the 2018/2019 school year.

#### **Approval of Bilingual Psychiatric Evaluations**

**6-19-18-42 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Dr. Oquendo and/or Dr. Sostre-Oquendo to conduct up to 5 Bilingual Psychiatric Evaluations at a contractual rate of \$900 per evaluation, not to exceed \$4,500 for the 2018/2019 school year.

#### **Approval of Holy Name Hospital**

**6-19-18-43 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Holy Name Hospital to provide drug screening services for the 2018/2019 school year at the following rates:

Student Drug Test   \$ 73  
Student Physical     \$172  
MRO Intervention \$100 (Positive Test)

#### **Approval of 192/193 Services**

**6-19-18-44 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the Contract with Bergen County Special Services to provide 192/193 services to non-public school students for the 2018/2019 school year, to be paid through IDEA funding, not to exceed \$29,365.

#### **Approval of Postings**

**6-19-18-45 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the posting of the following positions:

**Vice Principal High School**

#### **Creation of New Position**

**6-19-18-46 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the creation of the position of Athletic Trainer.

#### **Approval of Job Description**

**6-19-18-47 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the job description for the position of Athletic Trainer.

Mr. Moore moved, seconded by Mrs. Lewis a motion for the approval of agenda items **6-19-18-01 through 6-19-18-47**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

### **PERSONNEL**

**All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.**

#### **Approval of Superintendent of Schools Contract**

**6-19-18-48 BE IT RESOLVED**, that, upon the Board approves the employment contract for Damian Kennedy, Superintendent of Schools as approved by the Executive County Superintendent for a period commencing on July 1, 2018 through June 30, 2021.

#### **Accepts Retirement Resignation**

**6-19-18-49 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation due to retirement of **Melissa Herman** School Psychologist effective September 1, 2018.

Mr. Moore moved, seconded by Ms. Montgomery a motion for the approval of agenda items **6-19-18-48 through 6-19-18-49**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mrs. Miller, Mr. Moore, Ms. Montgomery and Mrs. Kohles voted yes. Mr. McHale, Mr. Severino and Mrs. VanBuren voted no for agenda item **6-19-18-48**, voted yes for agenda item **6-19-18-49**. Motion carried.

#### **Accepts Resignation**

**6-19-18-50 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation of **Sarah Colaluca**, Elementary Music Teacher effective June 30, 2018.

#### **Appointment of Physical Education Teacher**

**6-19-18-51 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Nicholas Capitanello** as a Physical Education Teacher at a salary of BA Step 4 \$51,898 for the 2018/2019 school year.

#### **Appointment of School Psychologist**

**6-19-18-52 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Katherine Sura** as a School Psychologist at a salary of MA+30 Step 7 \$70,398 for the 2018/2019 school year.

#### **Appointment of Director of Research, Planning, Evaluation, and Testing**

**6-19-18-53 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Samuel Chiang** as Director of Research, Planning, Evaluation, and Testing at a salary of \$85,000 (year 2 of the administrative contract) for the 2018/2019 school year. Mr. Chiang's start date will be August 1, 2018 and his \$85,000 salary will be prorated.

#### **Appointment of High School Principal**

**6-19-18-54 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Kelly DeCongelio** as High School Principal at a salary of \$115,000 (year 2 of the administrative contract) for the 2018/2019 school year.

#### **Appointment of Guidance Counselor**

**6-19-18-55 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Peter Russo** as Guidance Counselor at a salary of MA Step 12 \$80,948 + \$2,637 Longevity for a total of \$83,585 for the 2018/2019 school year.

Mr. Severino and Mrs. VanBuren commented on agenda item **6-19-18-53** regarding the new position that Board is hiring two person for one job as they discussed last meeting. Dr. Varcadipane explained the position's goals and involvement in instruction in classrooms.

Mr. Moore moved, seconded by Ms. Montgomery a motion for the approval of agenda items **6-19-18-50 through 6-19-18-55**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mrs. Miller, Mr. Moore, Ms. Montgomery and Mrs. Kohles voted yes. Mr. McHale, Mr. Severino and Mrs. VanBuren voted yes to all except voted no agenda item **6-19-18-53**. Motion carried.

#### **Appointment of Athletic Trainer**

**6-19-18-56 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Monika Young** as an Athletic Trainer at a salary of MA Step 5 \$60,898 for the 2018/2019 school year. Conditions for her employment are documented in the Athletic Trainer Job Description.

#### **Appointment of School Resource Officer**

**6-19-18-57 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of a School Resource Officer for the 2018/2019 school year as per the attached agreement.

#### **Approval of Staff Transfer**

**6-19-18-58 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the transfer of **Patrick Rochford** from 2<sup>nd</sup> grade teacher at Steen School to Social Studies Teacher at the Jr./Sr. High School a salary of BA Step 4 \$51,898 for the 2018/2019 school year.

### **Appointment of Custodians**

**6-19-18-59 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following custodial/maintenance workers for the period July 1, 2018 through June 30, 2019, as follows:

<b>Danelly Recio</b>	<b>Step 1 \$36,000</b>
<b>Aaron Salazar</b>	<b>Step 1 \$36,000</b>

### **Approval of Maintenance Supervisors**

**6-19-18-60 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Maintenance Supervisors for the period July 1, 2018 through June 30, 2019 as follows:

**Luis Ramirez – Day Time Maintenance Supervisor \$10,000 prorated**  
**Ulysses Torres – Night Time Maintenance Supervisor \$10,000 prorated**

Mrs. VanBuren commented on overtime and her concerns regarding the position on agenda item **6-19-18-60**. Dr. Varcadipane explained that with the new structure we are eliminating overtime in maintenance department.

Mr. Moore moved, seconded by Ms. Montgomery a motion for the approval of agenda items **6-19-18-56 through 6-19-18-60**, agenda item **6-19-18-57** was pulled from the agenda. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Ms. Montgomery and Mrs. Kohles voted yes. Mrs. VanBuren voted yes to all except voted no on agenda item **6-19-18-60**. Motion carried.

### **Approval of Co-Curricular Position**

**6-19-18-61 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to the appointment of Jeannie Hall as Week of the Arts Advisor Bixby School (resolution 12-19-17-15) as follows:

<b>Jeannie Hall</b>	<b>Week of the Arts Advisor \$300 (1/2)</b>
<b>Lisa Finizio</b>	<b>Week of the Arts Advisor \$300 (1/2)</b>

### **Approval of Teachers to work in the Summer for IEP Meetings**

**6-19-18-62 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the **Dianne Kelemen** to be on call for the Supervisor of Pupil Personnel Services to participate in IEP meetings during July and August 2018 at the BEA contracted rate of \$40 per hour:

### **Approval of Guidance Counselors to work in the Summer**

**6-19-18-63 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following guidance counselors to assist students with registration/scheduling adjustments and program planning during July and August in anticipation of the start of the 2018/2019 school year at a salary of \$40 per hour not to exceed 10 hours. To be scheduled by the building principal in conjunction with the guidance counselors.

Tara Amanna  
Karolyn Misa  
Peter Russo

**Approval of Child Study Team Member to work in the Summer**

**6-19-18-64 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves **Katherine Sura** a member of the Child Study Team to test pre-school aged students turning 3 years of age or conduct placement evaluations for new entrants into the district during July and August 2018 at her contracted per diem rate.

Mr. Moore moved, seconded by Ms. Montgomery a motion for the approval of agenda items **6-19-18-61 through 6-19-18-64**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

**Approval of Detention Supervisors**

**6-19-18-65 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Detention Supervisors at the contracted rate of \$46 per hour for the 2018/2019 school year, as follows:

Pura Martinez  
Steven Kordosky  
Diane Baranello  
Monica Garcia

**Approval of Home Instructors**

**6-19-18-66 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Home Instructors at the BEA contracted rate of \$40 per hour for the 2018/2019 school year, as follows:

Diane Baranello  
Ryan Yaiser  
Dianne Kelemen  
Pura Martinez  
JoAnne Hrabovsky  
Joan Frey  
Lynn Demetrakis  
Kristy Duchensky  
Johanna Amores  
Kristen King  
Christian Cortavarria  
Christina Minieri  
Jean Haase  
Patricia Miraldi

**Approval of Department Chair/Coordinators**

**6-19-18-67 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Department Chair/Coordinators for the 2018/2019 school year, as follows:

Shannon Raftery	Health & Physical Education Department Coordinator	\$3,467
Barry McCann	Fine & Performing Arts Department Coordinator	\$3,467
Seth Mandel	Language Arts Department Coordinator	\$3,467
Joan Frey	Mathematics Department Coordinator	\$3,467
Steven Kordosky	Science Department Chair	\$3,902
Thomas Hughes	Social Studies Department Coordinator	\$3,467

Mr. Moore moved, seconded by Ms. Montgomery a motion for the approval of agenda items 6-19-18-65 through 6-19-18-67. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

#### **Approval of Co-Curricular Positions**

**6-19-18-68 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Co-Curricular Positions for the 2018/2019 school year, as attached:

#### **Approval of Coaching Positions**

**6-19-18-69 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Coaching Positions for the 2018/2019 school year, as attached:

#### **Approval of Credit Recovery Teachers**

**6-19-18-70 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following teachers for the tuition based credit recovery summer school program running from July 9, 2018 through August 3, 2018 at a salary of \$40 per hour. Pending enrollment.

##### **English**

Brittany Miller  
Christina Minieri

##### **Mathematics**

Joan Frey  
Ryan Yaiser  
Lynn Demetrakis  
Christian Cortavarria  
JoAnne Hrabovsky

##### **Physical Education**

Shannon Raftery

##### **History**

Kristen Severino  
Kristy Duchensky

##### **Science**

Joanne Amores

Spanish

Pura Martinez

Substitutes

Brad DiRupo (Substitute Administrator)

Mr. Moore moved, seconded by Ms. Montgomery a motion for the approval of agenda items **6-19-18-68 through 6-19-18-70**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Mr. Severino voted yes to all except recused on Mr. Severino on agenda items **6-19-18-68 and 6-19-18-69**. Motion carried.

**Appointment of Aide for the Special Education Summer School Program**

**6-19-18-71** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Shelly Williams** as a teacher aide for the Special Education Summer School Program at a rate of \$15 per hour.

**Approval of Salary Corrections**

**6-19-18-72** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the corrections to the salaries made from the May 18, 2018 Board of Education Meeting as per the attached list.

Mr. Moore moved, seconded by Ms. Montgomery a motion for the approval of agenda items **6-19-18-71 through 6-19-18-72**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes.

**FINANCE**

**Approval of Bill List**

**6-19-18-73** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payment of bills in the amount of \$468 dated May 23, 2018 and approves the payment of bills in the amount of \$1,802,577.75 dated June 19, 2018 as per the attached, which will become part of this resolution.

**Approval of Budgetary Line Item Expenditure**

**6-19-18-74** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, May 31, 2018 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

**Approval of Payroll Transfer**

**6-19-18-75** BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of May in the amount of \$1,118,196.78 dated May 31, 2018 as attached, which shall be made a part of this resolution.

**Approval of Report of the Secretary**

**6-19-18-76 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of May 2018 as attached, which shall be made a part of this resolution.

**Approval of Report of the Treasurer**

**6-19-18-77 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of May 2018 as attached, which shall be made a part of this resolution.

**Approval of Budget Transfers**

**6-19-18-78 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of May 2018; as attached, which shall be made a part of this resolution.

**Approval of Aide in Lieu**

**6-19-18-79 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Aide in Lieu, for transportation for the Student #11003 attending Bergen Arts & Science Charter School in Garfield in the amount of \$884 for the 2018/2019 school year.

**Approval of Aide in Lieu**

**6-19-18-80 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves Aide in Lieu, for transportation for the Student #27458 & #8161203762 attending Englewood on the Palisades Charter School in Englewood in the amount of \$884 per student for the 2018/2019 school year.

**Approval of Outside Litigation Counsel**

**6-19-18-81 WHEREAS**, Stefani Schwartz, Esq. serves as outside litigation counsel to the Bogota Board of Education; and

**WHEREAS**, the Bogota Board of Education wishes to continue that representation seamlessly and without disruption; and

**WHEREAS**, commencing on or about June 18, 2018, Stefani Schwartz, Esq. will no longer practice with the Schwartz Edelstein Law Group but will instead practice with the Weiner Law Group, 629 Parsippany Road, Parsippany, NJ 07054; now therefore

**BE IT RESOLVED**, that, effective immediately the prior resolution appointing the Schwartz Edelstein Law Group as outside litigation counsel is hereby amended to substitute the name of Weiner Law Group. All other aspects of the Resolution will remain in full force and effect, and the Weiner Law Group will submit the required disclosure forms.

**Approval of Qualified Purchasing Agent**

**6-19-18-82 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Irfan Evcil as the Qualified Purchasing Agent for the 2018/2019 School Year.



**WHEREAS**, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

**WHEREAS** 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (Currently \$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

**WHEREAS** 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution;

**WHEREAS** Mr. Irfan Evcil, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

**RESOLVED**, that Bogota Board of Education, pursuant to the statutes cited above hereby appoints Irfan Evcil, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Bogota Board of Education; and

**RESOLVED** that Irfan Evcil is hereby authorized to award contracts on behalf of the Bogota Board of Education that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) without soliciting competitive quotations; and

**RESOLVED** that Irfan Evcil is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Bogota Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently \$6,000) but are less than the bid threshold of \$40,000.

#### **Approval of Realtime SIS**

**6-19-18-83 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the renewal contract for Realtime Student Information System for the 2018/2019 school year in the amount of \$25,610.

#### **Approval of School Dude**

**6-19-18-84 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the renewal contract for SchoolDude for maintenance direct service for the 2018/2019 school year in the amount of \$3,577.

#### **Approval of BCSS 192/193**

**6-19-18-85 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the contract with Bergen County Special Services School District for services to Non-Public Schools 192/193 for the 2018/2019 school year with the rates to be determined by the New Jersey Department of Education.

### Approval of Insurance Broker

**6-19-18-86 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the insurance broker renewal with Arthur J. Gallagher Risk Management Services Inc. as broker for Workers' Compensation & Supplemental Indemnity, Property, General Liability, Auto Liability, Errors & Omissions, and Student Accident Insurance effective July 1, 2018 until June 30, 2019.

### Approval of Automated Logic

**6-19-18-87 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Automated Logic for the service solutions contract for the heating system in the amount of \$5,811 for the 2018/2019 school year.

### Approval of Siemens

**6-19-18-88 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Siemens Advantages Services for the service solutions contract for pneumatic HVAC control systems in the amount of \$18,876 for the 2018/2019 school year.

### Approval of Handi-Lift

**6-19-18-89 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Handi-Lift Service Company Inc. for the planned maintenance of the indoor lifts in the amount of \$6,966.52 for the 2018/2019 school year.

### Approval of EMCO

**6-19-18-90 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the agreement with EMCO Maintenance Corp. for the monthly maintenance of the elevators in the amount of \$4,200 for the 2018/2019 school year.

### Approval of Bergen County Technical Schools

**6-19-18-91 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the Shared Services Agreement between Bergen County Technical Schools and Bogota Public School District for Technology Support Services for the 2018/2019 school year for an amount not to exceed \$57,300. This rate is for one Level 1 Technician for (4) days per week.

### Approval of Contracts

**6-19-18-92 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves (pursuant to PL 2015, Chapter 47) the Bogota School District's intent to renew the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

Vendor	Approval Date	Nature of Award	Contract Period
Alliance Pest	6/27/17	Pest Control	7/1/17 – 6/30/18
Bergen Tech	6/27/17	Technology Services	7/1/17 – 6/30/18
Scarinci Hollenbeck LLC	6/27/17	Legal	7/1/17 – 6/30/18
Computer Solutions, Inc.	6/27/17	HR, Payroll, Accounting	7/1/17 – 6/30/18

		System	
Educational Data Services Inc.	6/27/17	Cooperative Purchasing	7/1/17 – 6/30/18
Lerch, Vinci, & Higgins	6/27/17	Audit	7/1/17 – 6/30/18
SchoolDude.com, Inc.	6/27/17	Maintenance Direct Service	7/1/17 – 6/30/18
Solutions Architect	6/27/17	Architect	7/1/17 – 6/30/18
South Bergen Jointure Commission	6/27/17	Student Transportation	7/1/17 – 6/30/18
Uniforce Staffing	6/27/17	Secretaries	7/1/17 – 6/30/18

#### Approval of Strauss Esmay

**6-19-18-93 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the 2017-2018 school year Renewal of Policy Alert and Support Services to Strauss Esmay Associates, 1886 Hinds Road, Suite 1, Toms River, NJ 08753, to include the following components, Policy Alert and Support System \$2,495; District Online maintenance fee \$1,645, one extra District Online users at \$95 for a total annual fee of \$4,235.

#### Approval of State Contract Vendors

**6-19-18-94 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools and the School Business Administrator, the Board approves Procurements of Goods & Services through State Contracts:

**BE IT RESOLVED** that the Bogota Board of Education approves state contract purchases for the 2018-2019 school year:

**WHEREAS**, the Bogota Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Bogota Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Bogota Board of Education intends to enter into contracts with the following Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

**THEREFORE BE IT RESOLVED**, that the Bogota Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2018-2019 school year pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED**, that the Bogota Board of Education Business Administrator/Board Secretary shall certify to the availability sufficient funds prior to the Expenditure of funds for such goods or services; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Bogota Board of Education and the Referenced State Contract Vendors shall be from July 1, 2018 to June 30, 2019.

Contract Number	Category
M0002	Grainger Industrial Supplies
T0103	Playground Equipment
T0114	Library Supplies
T0126	Maintenance & Repair Service for Vehicles with 15,000 or less GVWR
T0155	Asphalt Hot Mix
T0167	Electrical Equipment and Supplies
T0200	Mailroom Equipment and Maintenance
T0537	Plumbing and Heating Equipment & Supplies
T1609	Asphaltic Concrete Cold Patch
T2478	Stairway Evacuation Devices
T437A	Copiers/Cost per Copy Lease
M0483	NASPO Valuepoint Computer
T1219	Classroom & Library Furniture
T0018	Copier Paper
T1888	Boxes, Storage
G2005	Carpet, Padding, VCT Tiles and Installation
T2100	Vehicles, Class 2 w Plow
G2004	Furniture, Office & Lounge

#### **Approval of Dollar Limit for Public Relations**

**6-19-18-95 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools and the School Business Administrator, the Board establishes for 2018/2019 an annual maximum dollar limit for public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14, of \$3,000.

#### **Approval of Travel Expenses**

**6-19-18-96 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools and the School Business Administrator, the Board approves travel and related expense reimbursement:

**WHEREAS**, the BOGOTA Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and N.J.A.C. 6A:23b-1.29(b)

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**WHEREAS**, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$2,500.00 per staff/Board member where prior Board approval shall not be required unless this annual threshold for a staff/Board member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, travel and expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq/. but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A: 23B-1.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** that the Board establishes a travel expenditure maximum for 2018-2019 not to exceed \$30,000, excluding federal sources. Be it further resolved that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded. Be it further resolved, included in this amount is a maximum of \$2,500 per employee or officer.

#### **Approval of Annual Tuition Rates**

**6-19-18-97 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the estimated annual tuition rates for the 2018/2019 school year.

Kindergarten	\$14,474
Grade 1-5	\$15,279
Grade 6-8	\$13,602
Grade 9-12	\$15,708
Learning & Language	\$73,049
Preschool Disabilities FT	\$31,009
Multiple Disabilities	\$34,210

#### **Approval of Petty Cash**

**6-19-18-98 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the petty cash fund accounts for the 2017/2018 school year as follows:

E. Roy Bixby	\$ 100
Lillian M. Steen	\$ 100
Jr./Sr. High School	\$ 200
Central Office	\$ 200 cash plus \$1,800 in checking account

#### **Approval of Payment of Bills in the Summer**

**6-19-18-99 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board approves the authorization for payment of bills, the district in an effort to improve business practices and procedures, take advantage of cash discounts offered, and establish a good credit rating for the Board of Education by paying bills and obligations of the Board promptly, the following procedures are hereby adopted:

In accordance with New Jersey Statue 18A:19-1, the School Business Administrator is hereby authorized to pay necessary bills to be ratified at the next scheduled meeting of the Board.

**Approval of Ameriflex for 2018-2019**

**6-19-18-100 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Ameriflex as the Cobra and Flexible Spending Account (FSA) administrator.

**Approval of HDHP Medical plan for 2018-2019**

**6-19-18-101 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Bogota Board of Education approve the Horizon Blue Cross and Blue Shield of New Jersey (HBCBS-NJ) High Deductible Health Plan for the 2018-2019 school year. Rates are effective July 1, 2018 through June 30, 2019.

<b>Program: MyWay HSA - HDHP 100/70</b>	<b>Horizon Monthly Rates (7/1/18-6/30/19)</b>
Single	\$ 855.68
Parent/Child(ren) (P&C)	\$ 1,411.90
Couple (2 Adults)	\$ 1,711.40
Family	\$ 2,267.55

**Approval of Group Disability Insurance Carrier**

**6-19-18-102 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board appoints the following as Group Disability Insurance Carrier for the 2018/2019 school year.

Fortis/Prudential (Admin)  
Prudential Insurance (NJEA)  
AFLAC

**Approval of Tax Shelter Annuity**

**6-19-18-103 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board designates the following as Tax Shelter Annuity for the 2018/2019 school year.

AXA Equitable  
Lincoln Investment  
Metlife  
Retirement Annuity Consultants  
AIG/V.A.L.I.C.  
Vanguard  
Mass Mutual

**Approval of Transfer of Unanticipated Excess Current Year Revenue**

**6-19-18-104 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

Whereas, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority

of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

Whereas, the Bogota Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Current Expense Capital Reserve account at year end, and

Whereas, the Bogota Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Current Expense Capital Reserve account at year end, and

Whereas, the Bogota Board of Education has determined that an amount not to exceed \$2,000,000 is available for such purpose of transfer;

Now, therefore be it resolved by the Bogota Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

#### **Approval of Tax Schedule**

**6-19-18-105 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

Motion to approve the amount of District taxes, inclusive of Current Expense, Capital Outlay and Debt Service needed to meet the obligations of the Bogota Board of Education for the 2018-2019 school year is \$15,591,248, and that the Borough of Bogota is hereby requested to place in the hands of the Bogota Board of Education that amount as per the following schedule:

#### General Fund

<u>Due Date</u>	<u>Amount</u>	<u>Due Date</u>	<u>Amount</u>
July 13, 2018	\$1,252,105.50	January 11, 2019	\$1,252,105.50
August 10, 2018	\$1,252,105.50	February 8, 2019	\$1,252,105.50
September 14, 2018	\$1,252,105.50	March 8, 2019	\$1,252,105.50
October 12, 2018	\$1,252,105.50	April 12, 2019	\$1,252,105.50
November 19, 2018	\$1,252,105.50	May 10, 2019	\$1,252,105.50
December 14, 2018	\$1,252,105.50	June 14, 2019	\$1,252,105.50

Total General Fund    \$ 15,025,266

#### Debt Service

July 13, 2018	\$ 515,382.00	January 11, 2019	\$ 50,600.00
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Total Debt Service    \$ 565,982

**Total Tax Levy    \$15,591,248**

#### **Approval of Bergen County Special Services**

**6-19-18-106 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the collaborative Service Agreement between the Bogota Board of

Education and Bergen County Special Services to provide services for the Bogota Learning Lab for the 2018/2019 school year at a contractual rate of \$348,802.

#### **Approval Appointment of Treasurer of School Monies**

**6-19-18-107 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Christopher M. Lessard as Treasurer of School Monies for the 2018/2019 school year at an annual fee of \$4,800.

#### **Approval of FY18 ESEA Grant Amendment**

**6-19-18-108 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board authorize the amendment budget submission of ESEA Consolidated application for fiscal year 2018, in the amount of \$374,044.

#### **Approval of FY19 ESEA Grant**

**6-19-18-109 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accept 2018-19 ESEA/NCLB Consolidated grant award and authorize the budget submission of ESEA application for fiscal year 2019, in the amount of \$378,899.

#### **Approval of FY19 IDEA Grant**

**6-19-18-110 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accept 2018-19 IDEA Consolidated grant award and authorize the budget submission of IDEA application for fiscal year 2019, in the amount of \$316,754.

Mrs. VanBuren asked about the not to exceed amount on agenda item **6-19-18-104**. Dr. Varcadipane said the amount will be less and be determined after the audit. Members also asked about appointment of treasurer and how the reports are prepared. Dr. Varcadipane explained the process of report preparation and said the reports are prepared timely required by statute.

Mr. Moore moved, seconded by Ms. Montgomery a motion for the approval of agenda items **6-19-18-73 through 6-19-18-110**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Ms. Montgomery and Mrs. Kohles voted yes. Mr. Severino and Mrs. VanBuren voted yes to all except voted no for check# 022105 on agenda item **6-19-18-73** and voted no for **Scarinci Hollenbeck LLC** on agenda item **6-19-18-92**. Motion carried.

### **BUILDINGS AND GROUNDS**

#### **Acceptance of Donation**

**6-19-18-111 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts the donation of computer equipment from the PTO for Steen School as per the attached.

#### **Approval of Disposal of Computer and Electronic Equipment**

**6-19-18-112 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of old or broken computer and electronic equipment as per the attached list. It has been determined there is minimal or no value to these assets.

Mrs. Kohles thanked to Lillian M. Steen School PTO for their hard work and donation. Mr. Severino moved, seconded by Ms. Moore a motion for the approval of agenda items **6-19-18-111 through 6-19-18-112**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.



## ADDENDUM

### EDUCATION

#### Approval of HIB

**6-19-18-113 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Jr./Sr, High School	17-18 #5	Intentional (without hate speech) and designed to harass, intimidate, or bully	7 Day out of school suspension Outside Counseling Final exams taken after students left the building & with a Counselor

#### Approval of Revision to Job Description

**6-19-18-114 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to the Job Description, Director of Planning, Research, & Evaluation (Testing)-1.

Mr. Moore moved, seconded by Mrs. Lewis a motion for the approval of agenda items **6-19-18-113 through 6-19-18-114**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Ms. Montgomery and Mrs. Kohles voted yes. Mr. Severino and Mrs. VanBuren voted yes on agenda item **6-19-18-113** and voted no on agenda item **6-19-18-114**. Motion carried.

### PERSONNEL

#### Approval of Home Instructor

**6-19-18-115 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Donna Citakian** as a home instructor at the BEA contracted rate of \$40 per hour for the 2018/2019 school year.

#### Approval of Agreement and Indemnification

**6-19-18-116 BE IT RESOLVED**, that, the Board agrees to enter into the "Agreement and Indemnification" contract with **Dr. Vincent Varcadipane** as per the attached agreement.

Mrs. VanBuren and Mr. Severino commented on indemnification clause regarding agenda item on **6-19-18-116**. Mrs. Simon answered members' questions.

Mr. Severino moved, seconded by Mr. McHale a motion to table agenda item **6-19-18-116**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

Mr. Moore moved, seconded by Mrs. Miller a motion for the approval of agenda items **6-19-18-115**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

## FINANCE

### Approval of Lerch, Vinci and Higgins, LLP

**6-19-18-117 BE IT RESOLVED**, that, the Board appoints Auditor, Lerch, Vinci & Higgins from July 1, 2018 through June 30, 2019 at the rate of \$30,000, additional work shall be performed according to the following schedule:

Partners	\$150-\$175 per hour
Managers	\$125-\$140 per hour
Senior-Accountants/Supervisors	\$ 90-\$115 per hour
Staff Accountants	\$ 75-\$ 85 per hour
Other Personnel	\$ 45 per hour

### Approval of NJSIG Renewal

**6-19-18-118 WHEREAS**, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

**WHEREAS**, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

**WHEREAS**, the Bogota Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

**WHEREAS**, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

**WHEREAS**, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

**WHEREAS**, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

**NOW THEREFORE, BE IT RESOLVED, THAT**, upon the recommendation of the Superintendent of Schools,

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2018, and ending July 1, 2021 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Renew Membership to NJSIG.

#### **Rescind Contract with Intralogic Solutions Inc.**

**6-19-18-119 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board rescinds **4-17-18-46** the contract with Intralogic Solutions Inc. for critical communications system improvement in the total amount of **\$65,936.98**.

#### **Approval of Solutions Architecture**

**6-19-18-120 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board appoints Solutions Architecture as the architect of record for the 2018-2019 school year services to be billed in accordance with the hourly rates as follows:

Principal	\$175
Associate Principal	\$145
Project Manager	\$125
Project Coordinator	\$115
Project/Interior Designer	\$105
Production/CAD	\$ 85
3D Graphic Design	\$ 95
Architectural Support	\$ 65

Mr. McHale asked the reason to rescind the contract with Intralogic Solutions Inc. Dr. Varcadipane explained the reasons and said search will continue to find another vendor to finish the project.

Mr. Moore moved, seconded by Mrs. Lewis a motion for the approval of agenda items **6-19-18-117 through 6-19-18-120**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

### **Approval of North East Fire & Safety Equipment Co, Inc.**

**6-19-18-121 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the fire alarm inspection and monitoring contract with North East Fire & Safety Equipment Co, Inc. for 5 locations (Board Office, 3 school buildings and field house) for the 2018-2019 school year in the total amount of **\$10,890**, as follows:

Inspections	\$4,090 annually
Monitoring	\$1,800 annually
New AES radios	\$5,000 one-time

Mr. Severino moved, seconded by Ms. Montgomery a motion for the approval of agenda item **6-19-18-121**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Motion Carried.

### **COMMITTEE REPORTS**

Mrs. DeVore asked why there were no security meetings. Mrs. Kohles explained there were conflicting meeting dates, but they are trying to get it in motion.

### **OLD BUSINESS**

Mr. Severino requested to rescind agenda item **5-15-18-43** due to claiming nepotism violation of board member Mrs. DeVore's husband Mr. Patrick Murphy being on agenda item **5-15-18-43** for renewal of him as substitute teacher. Mrs. DeVore said he was hired by district before her Board member appointment, did abstain from the vote at the time for his renewal and also explained that he had resigned, employed by another district and his name was put on the agenda by mistake.

**BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board rescinds Mr. Patrick Murphy's name from previous agenda item **5-15-18-43** as a substitute teacher.

Mrs. Lewis moved, seconded by Mr. Severino a motion to rescind Mr. Patrick Murphy's name from previous agenda item **5-15-18-43** as a substitute teacher. On a roll call vote Mrs. DeVore abstained. Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren, Ms. Montgomery and Mrs. Kohles voted yes. Mr. Moore voted present. Motion Carried.

Mrs. VanBuren asked about the tracking devices policy. Dr. Varcadipane told her that at the moment he does not have a response.

### **NEW BUSINESS**

Dr. Varcadipane congratulated the newly hired staff members.

Ms. Montgomery congratulated for all of the successful events that took place at the schools last week.

### **HEARING OF PUBLIC**

Mr. McHale moved, seconded by Mr. Moore, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote.

Citizen, Mrs. Ramirez asked the reason of pulling agenda item 6-19-18-57 and requested the Board to reconsider. Dr. Varcadipane said after more work and discussion the item will be presented again.

Citizen, Mrs. Carpenter asked about the out of district placement spending and consider to bring back to district. Mrs. Kohles said district aware of the total cost. Mrs. Carpenter asked about North East Fire contract and if there were other quotes. Mr. Evcil said North East contract is the lowest quote out of

four proposals. Mrs. Carpenter also gave her opinion regarding to recuse in reference to nepotism discussions.

Mrs. Shepherd from Bixby Elementary School, thanked the board for their time and effort and informed the board that she has stepped down as president of the BEA, John Sterling will be president of the BEA and she will be vice president.

Mr. McHale moved, seconded by Mrs. Lewis, a motion to close the meeting in public session. Motion unanimously approved by a voice call vote.

### **EXECUTIVE SESSION**

**WHEREAS**, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

**WHEREAS**, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

**NOW, THEREFORE BE IT RESOLVED**, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on June 19, 2018, at 8:44 p.m. to discuss matters involving litigation, attorney client privilege and personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

### ***ACTION MAY OR MAY NOT BE TAKEN UPON RETURN FROM EXECUTIVE SESSION***

Mr. McHale moved seconded by Mrs. Moore a motion for closed session discussion. Motion unanimously approved by a voice call vote at 8:44 p.m.

Mr. Moore moved, seconded by Mrs. Miller, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote 10:04 p.m.

Mr. Severino moved, seconded by Mr. McHale a motion to untable agenda item **6-19-18-116**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren Ms. Montgomery and Mrs. Kohles voted yes. Motion carried.

Mr. Severino moved, seconded by Mr. McHale a motion to approve agenda item **6-19-18-116**. On a roll call vote Mrs. DeVore, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Moore, Mr. Severino, Mrs. VanBuren Ms. Montgomery and Mrs. Kohles voted yes. Motion carried

### **ADJOURNMENT**

Mr. Moore moved, seconded by Mr. McHale a motion for adjournment of the meeting at 10:06 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,

  
Irfan Evcil  
Board Secretary